



VENDOR INFO BOOKLET

Load In:

Wednesday, March 24 (Bulk)

Thursday, March 25 (Booths)

Show Dates:

Friday, March 26 (9am-6pm)

Saturday, March 27 (9am-6pm)

Sunday, March 28 (9am-4pm)

Load Out:

Sunday, March 29 (Booths)

Monday, March 30 (Bulk)

LARAMIE COUNTY EVENTS
3801 Archer Parkway
Cheyenne, WY 82009
307-633-4670



ABOUT US

The Laramie County Events Department manages all event facilities at the Archer Recreation Complex, including the Event Center at Archer, Archer Rodeo Arenas, Laramie County Motorsports Park, and the Laramie County Fairgrounds. Laramie County Events also hosts the annual Laramie County Fair.



DEPARTMENT

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EVENT CENTER AT ARCHER

ABOUT THE FACILITY

The new Event Center at Archer is Laramie County's new multi-purpose event facility. The venue features a finished concrete event floor of 49,000sqft, with an additional 15,000sqft Prefunction area perfectly suited for sponsor displays or registration tables.

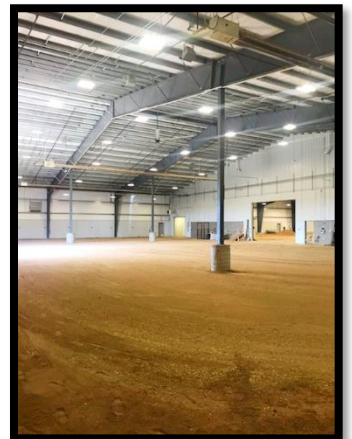


MEETING ROOMS

Located in the northeast corner of the facility, the Event Center at Archer features three separate meeting rooms, of which two rooms can be combined into a larger space. Adjacent to these spaces are set of restrooms dedicated to the meeting rooms

DIRT BARN

Attached to the east end of the Event Center is a 14,000sqft indoor dirt barn. This space features a permanent dirt floor, and with the overhead heating is an ideal space for equine activities during colder weather.



MAPS – EXTERIOR

GROUND

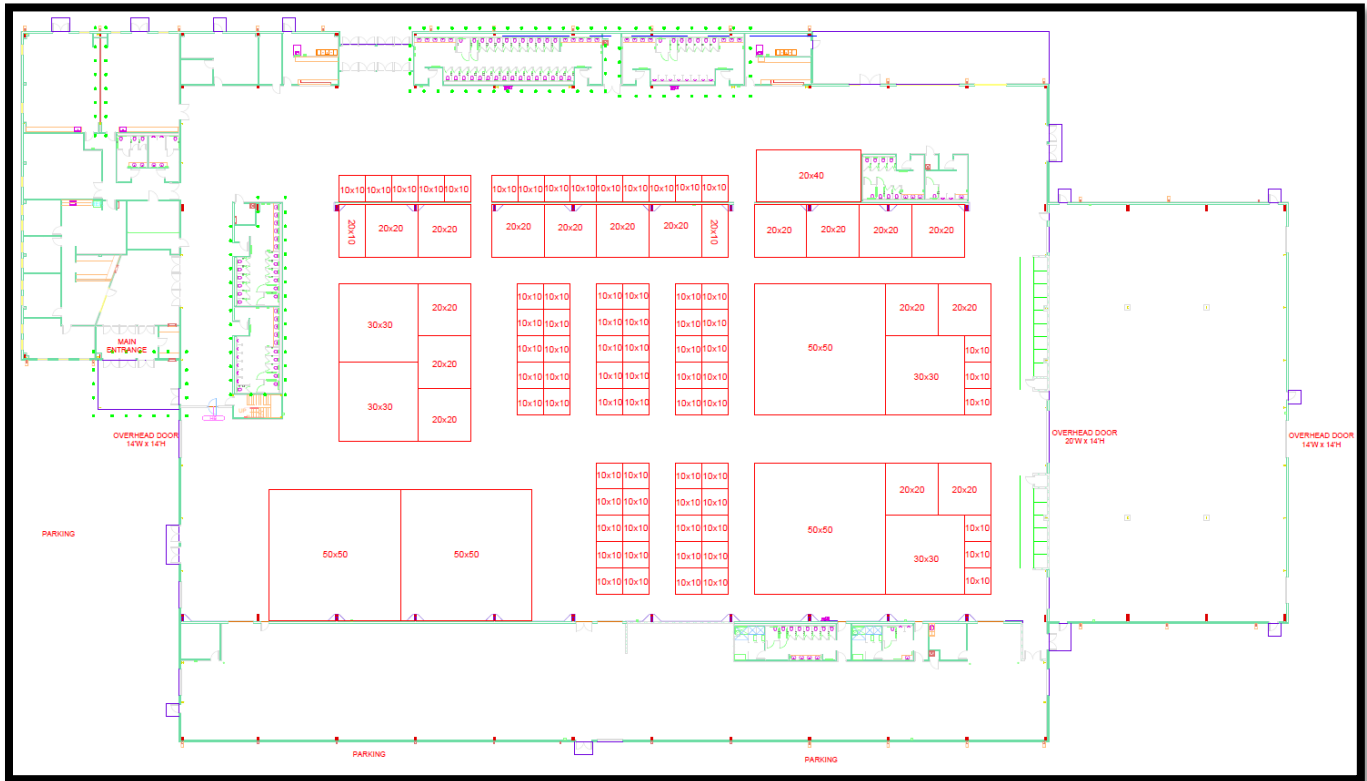


PARKING

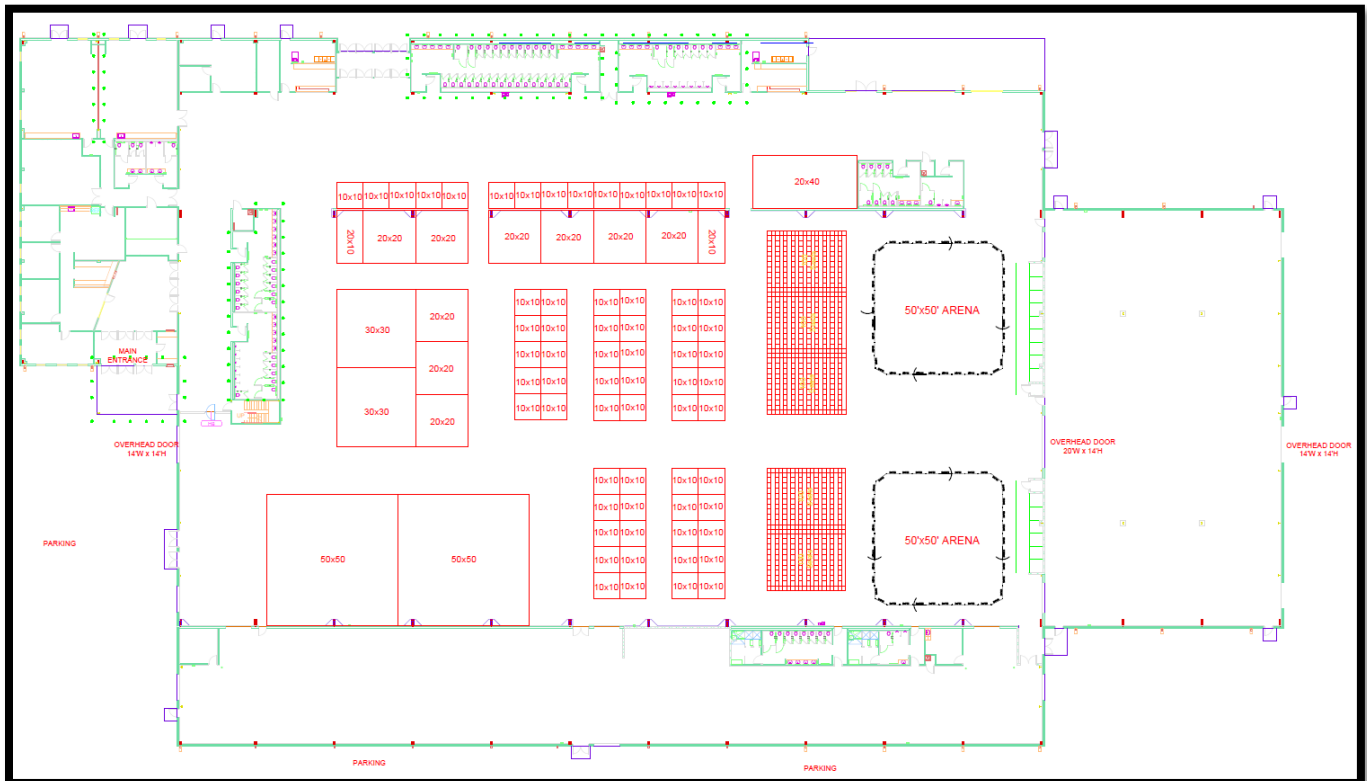


MAPS – INTERIOR (FINAL LAYOUT TBD)

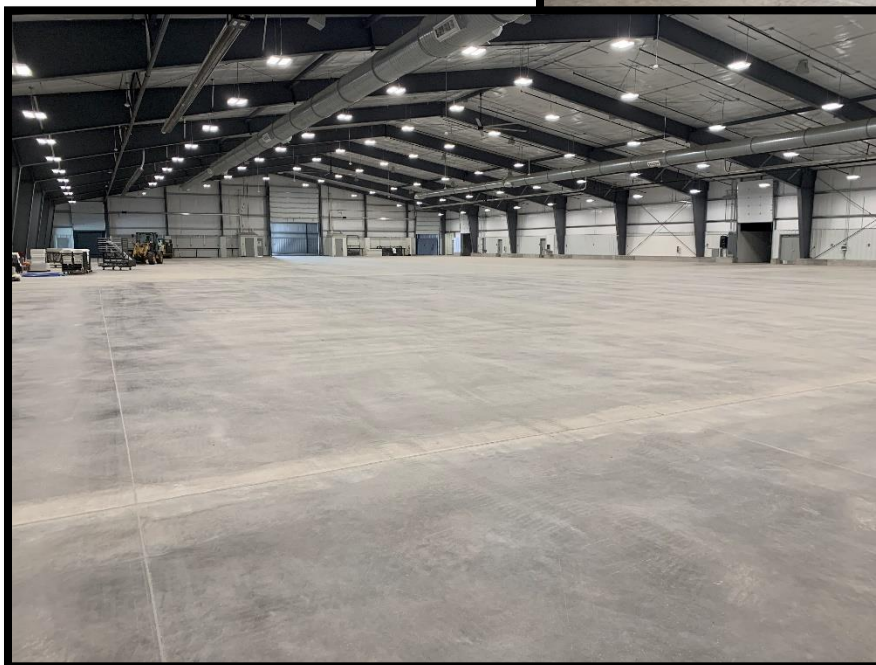
SAMPLE LAYOUT 1



SAMPLE LAYOUT 2



BUILDING PHOTOS



EXHIBITOR INFO

2021 Exhibit Booth Pricing

| Booth Pricing | Size | Early Bird Rate (Book by 2/28/21) | Standard Rate (After 2/28/21) |
|--|-------------------|--------------------------------------|----------------------------------|
| <u>Standard Booth</u> | | | |
| Single | 10' x 10' | \$200.00 | \$300.00 |
| Double | 10' x 20' | \$375.00 | \$475.00 |
| Triple | 10' x 30' | \$550.00 | \$650.00 |
| <u>Bulk Space</u> | | | |
| Oversize Bulk Space | 30' x 50' minimum | \$1.25/sq. ft. | \$1.50/sq. ft. |
| ◆ Each Booth comes with pipe & drape on the back and sides, (1) 8' table, and (2) chairs | | | |
| ◆ 110V Power: \$200.00 | | | |

ADDITIONAL INFORMATION

- ❖ Exterior garage doors used for load-in/out measure 14ft. wide by 14ft. tall
- ❖ Booths **must** remain intact until show closes
- ❖ Overnight security to be provided by the facility
- ❖ Concessions will be available during event



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